People Tree

the Fair Trade Fashion pioneer

Returns Form

How to return items:

1. In Box A fill in the item(s) and the quantity you'd like to return
2. Also in Box A, please insert a 'Reason Code' for your return - see Box C
3. State whether you'd like a refund, by ticking in 'Refund' in Box A
4. If you wish to exchange the returned items, please fill in Box B
5. Also, if you wish to order any additional items enter them in Box B

Thank you for taking the time to read this and fill out the form in full.

Promo Code

Box A I am returning...

Product No	Description and Colour	Size	Qty	Reason Code	Refund (√)	Price

NB: Unfortuntely, for reasons of hygeine we cannot accept underwear or earrings as returns unless they are faulty.

Total Refund £

Box B I would like in exchange or in addition...

Product No	Description and Colour	Size	Qty	Price

If the value of your returns (in Box A) is less than that in Box B, please tick one of the boxes boxes below. To cover the extra cost:

Please use the card I used to pay for the original order ☐

OR **I have enclosed a cheque** ☐

Postage	£4.50
Exchanges & additional items **Total £**	

Box C Reason for return...

	Too Big		Too Small		Other
A	Large at chest	**F**	Tight at chest	**P**	Poor quality
B	Large at waist	**G**	Tight at waist	**Q**	Damaged/Faulty
C	Large on hips	**H**	Tight at hips	**R**	Wrong item sent
D	Too large	**I**	Too small	**U**	Doesn't suit
E	Too long	**J**	Too short	**S**	Not as catalogue image
				T	Other (please give reasons)

Please give us your feedback, we'd love to hear from you!

Please allow 10 days for your return to be processed.

Give us your email address and we will notify you when your return has been processed.

Email:

Send your returns to:

People Tree Returns
c/o DTS Logistics
Phase 2,
17 Suez Road
Brimsdown
Enfield
EN3 7SN

Please return goods in their original condition within 14 days of receiving your order. For full details of our returns policy please see our website *www.peopletree.co.uk*

We recommend that you return goods by recorded delivery and retain proof of postage as we cannot be held liable for any goods that do not reach us.

Surname	
Order Number	
Customer Number	
Postcode	

(Please fill these details in full so we are able to process your return)

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